

## Volunteer role description

**Title:** Volunteer Miller

**Accountability:** Miller

**Hours:** As agreed with Miller

**Location:** Eling Tide Mill, Eling Lane, Eling, SO40 9HF.

### Purpose of role:

To operate the Tide Mill Machinery for demonstration purpose, engaging with visitors to ensure they have a better understanding of how a Tide Mill works as well as producing flour for sale to the general public and other outlets creating a revenue generating source.

Also assist in general maintenance tasks both associated with day to day requirements of the safe running of the mill and where required more general maintenance.

Co-operate with colleagues to facilitate the smooth running of the Tide Mill, Visitor Centre and External Walks.

You will have experience in machinery/engineering and be practically minded.

### Role and responsibilities:

1. Operate tide mill machinery safely for demonstration and flour production.
2. Carry out maintenance and cleaning of Tide Mill machinery and milling areas.
3. Actively promote the Eling Experience to new and returning visitors and participate in milling demonstrations.
4. To report any concerns to the Miller in the first instance.
5. To take part in the Volunteer Miller Training programme and any other relevant training.
6. Wear appropriate PPE (as provided). Comply with the Council's Health & Safety policy ensuring you, your colleagues and visitors' HASAW needs are met.
7. Support the aims and vision of the ETME.
8. Participate in the induction and any other relevant training.
9. Comply with the Council's Health & Safety policy ensuring you, your colleagues and visitors' HASAW needs are met.
10. To adhere to the Volunteer agreement, and Volunteer Policy.
11. To comply with, and implement, the Equal Opportunities Policy and procedure, together with all other agreed policies and procedures of the Totton & Eling Town Council.

Helen Robinson  
Eling Experience Manager  
September 2017