



## **VACANCY FOR A TEMPORARY CLEANER FOR APPROX. 6 MONTHS (possible extension)**

**Scale points 11-14 (£17,007 - £17,681 per annum pro rata)**

A vacancy has arisen for a part time cleaner for the Totter Town Council Civic Office. Approximately 6 hours per week, which may vary and increase. Hours are 7.30am – 9.00am Monday and Wednesday and 8.00am – 9.00am Tuesday, Thursday & Friday. Key duties include, but are not limited to: cleaning rooms and public areas and to ensure that the buildings, furniture, furnishings and contents are kept in a clean and tidy condition and always suitable for the use of customers and staff. A full job description of duties is available on the Totter & Eling Town Council web site at: [totter-and-eling-tc.gov.uk](http://totter-and-eling-tc.gov.uk). Please apply to Susan Cutler by application form only, which can also be found on our website.

Closing date 15<sup>th</sup> November 2018